

AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
September 4, 2019

1. OPEN MEETING: _____ P.M.

2. ROLL CALL:

MAYOR BAKER
COMMISSIONER DUNN
COMMISSIONER GILHEANY
COMMISSIONER GOTTI
COMMISSIONER MCGUIRE

3. PLEDGE OF ALLEGIANCE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS SPECIAL MEETING ON June 19, 2019

MOVED BY:

AYES:

SECONDED BY:

NAYS:

ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON JULY 10, 2019

MOVED BY:

AYES:

SECONDED BY:

NAYS:

COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE

COMMISSIONER DUNN
COMMISSIONER GILHEANY
COMMISSIONER GOTTI
COMMISSIONER MCGUIRE

SUPERVISOR RICHARDSON
MPD ACTING CHIEF RABBITT
MFD CHIEF DUNN

5. Public Comment:

6. RESOLUTIONS:

RESOLUTION 70-19 James Horner full-time Water Plant Operator

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 71-19 Award the South Central Avenue Drainage Improvements Project Contract No. 1

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 72-19 Penalty Schedule for inside/outside water accounts

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 73-19 Payroll and Vouchers

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 74-19 Alyssa Santagato Resignation

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 75-19 Kimberly Noonan Reassigned to Account Clerk in Office of Public Safety

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 76-19 Eileen Day Part-time Office Clerk Accounts Office

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 77-19 North Main Street SEQRA

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 78-19 North Main Street Parking Lot Improvements (Sign project documents & authorize advertisement)

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 79-19 South Central Avenue Drainage Improvement Project easement with Joseph F. Kearney

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 80-19 Michael Burgess Temporary Full-Time

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

7. NEW BUSINESS:

8. OLD BUSINESS:

9. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

10. EXECUTIVE SESSION: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. ADJOURNMENT: Time _____

INTRODUCED BY: _____

SECONDED BY: _____

Roll Call AYES _____ NAYS: _____

CITY OF MECHANICVILLE

Records

RESOLUTION: 70-19

WHEREAS, The Water Department is in need of a full-time Water Plant Operator; and

WHEREAS, James Horner has passed civil service testing for Chief Water Plant Operator;

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire James Horner in a full-time capacity, at \$29.92 an hour, effective August 14, 2019.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Baker _____
Comm. Dunn _____
Comm. Gilheany _____
Comm. Gotti _____
Comm. McGuire _____

Dated: September 4, 2019

**CITY OF MECHANICVILLE
RESOLUTION 71-19 TO AWARD THE CONSTRUCTION CONTRACT
SOUTH CENTRAL AVENUE DRAINAGE IMPROVEMENTS PROJECT
CONTRACT NO. 1 – GENERAL CONSTRUCTION**

WHEREAS, the City of Mechanicville (“City”) is proposing the South Central Avenue Drainage Improvements Project along South Central Avenue, Main Street, and Green Street in Mechanicville, New York (“Project”); and

WHEREAS, the City received notice of grant funds through NYSCHR known as a Community Development Block Grant (CDBG) and received notice of additional funds from the NYSDOT Region 1 Office for this Project; and

WHEREAS, the City of Mechanicville did advertise for bids for the Project in Mechanicville’s Express newspaper, Schenectady’s The Daily Gazette newspaper, and the New York State Contract Reporter website, and BidNet Direct website; and

WHEREAS, a total of five (5) bids were received on August 8, 2019, with the lowest responsible bidder being Anjo Construction, Ltd, 794 Watervliet Shaker Road, Latham, New York 12110; and

WHEREAS, the City’s Engineer Barton & Loguidice, D.P.C. has reviewed the bids, found no abnormalities and found the low bidder’s package complete in accordance with the Project’s Contract Specifications; and

NOW THEREFORE BE IT RESOLVED, that the Mechanicville City Council authorizes the Mayor to concur with the City Engineer’s recommendation of award of the Project, and to enter into a Contract for Construction of the Project with Anjo Construction, Ltd for the total price of \$529,978.00.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Baker _____
Commissioner Dunn _____
Commissioner Gilheany _____
Commissioner Gotti _____
Commissioner McGuire _____

Dated: September 4, 2019

RESOLUTION #72-19

WHEREAS, the current penalty for delinquent inside and outside water accounts has not been increased from the original delinquency penalty of 2% the first month and 1% each month thereafter;

WHEREAS, the City has a large amount of delinquent inside and outside water accounts that consistently go unpaid every cycle which has a negative impact on the water fund;

WHEREAS, a delinquency penalty of 5% for the first month and 5% each month thereafter is necessary;

NOW THEREFORE BE IT RESOLVED that this new penalty schedule will go into effect with the next billing cycle which will occur on 9/30/19.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BAKER _____

COMMISSIONER DUNN _____

COMMISSIONER GILHEANY _____

COMMISSIONER GOTTI _____

COMMISSIONER MCGUIRE _____

SEPTEMBER 4, 2019

RESOLUTION NO. 73-19

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

ABSTRACT			
PAYROLL #	28-19	7/11/19	\$ 77,055.26
PAYROLL #	30-19	7/25/19	\$ 95,734.12
PAYROLL #	32-19	8/08/19	\$ 77,115.89
PAYROLL #	34-19	8/22/19	\$ 84,386.00
			<u>\$ 249,905.27</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 497,456.50
WATER FX FUND	\$ 58,550.28
SEWER G0 FUND	\$ 49,218.84
CAPITAL PROJECTS H0 FUND	\$ 29,629.85
PAYROLL TA FUND	\$ 249,905.27
TOTAL	<u>\$ 884,760.74</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
Comm. Dunn _____
Comm. Gilheany _____
Comm. Gotti _____
Comm. McGuire _____

Dated: _____ September 4, 2019

CITY OF MECHANICVILLE

RESOLUTION: 74-19

WHEREAS, Deputy Commissioner of Public Safety Alyssa Santagato has resigned her position;

WHEREAS, she has been the Deputy Commissioner of Public Safety since 1/1/2018 and the City Council would like to thank her for her outstanding dedication and service to the City of Mechanicville;

THEREFORE BE IT RESOLVED, that the Mechanicville City Council accepts the resignation of Alyssa Santagato from the Office of Public Safety effective August 9, 2019.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Baker _____
Comm. Dunn _____
Comm. Gilheany _____
Comm. Gotti _____
Comm. McGuire _____

Dated: September 4, 2019

CITY OF MECHANICVILLE

RESOLUTION: 75 -19

WHEREAS, Deputy Commissioner of Public Safety Alyssa Santagato has resigned her position;

WHEREAS, it is necessary to fill the vacant position in the Public Safety Office;

WHEREAS, The Commissioner of Public Safety has decided to change the position from a Deputy to an Account Clerk;

THEREFORE BE IT RESOLVED, that Kimberly Noonan's position be reassigned as Account Clerk in the Office of Public Safety, effective September 5, 2019, at her current salary. The terms of such employment are subject to the Rules and Regulations set forth in the Employee Handbook and subject to Civil Service Laws and Rules.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:	Mayor Baker	_____
	Comm. Dunn	_____
	Comm. Gilheany	_____
	Comm. Gotti	_____
	Comm. McGuire	_____

Dated: September 4, 2019

RESOLUTION #76-19

WHEREAS, there is a vacancy in the Accounts Office and there is a need to fill the vacancy on a part-time basis;

NOW THEREFORE BE IT RESOLVED that Eileen Day will be appointed as a part-time office clerk in the Accounts Office at \$13 per hour up to 20 hours per week with NO other benefits effective 9/6/19.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BAKER _____

COMMISSIONER DUNN _____

COMMISSIONER GILHEANY _____

COMMISSIONER GOTTI _____

COMMISSIONER MCGUIRE _____

SEPTEMBER 4, 2019

RESOLUTION NO. : 77-19

CITY OF MECHANICVILLE

RESOLUTION ESTABLISHING CITY OF MECHANICVILLE CITY COUNCIL AS LEAD AGENCY AND DETERMINING THAT THE ACTION TO CONSTRUCT THE NORTH MAIN STREET PARKING LOT IMPROVEMENTS PROJECT IS AN UNLISTED ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

WHEREAS, the City of Mechanicville (City) is proposing the North Main Street Parking Lot Improvements project (Project), located in the City of Mechanicville, Saratoga County, New York; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations in 6 NYCRR Part 617 (the “Regulations”), the City desires to comply with the SEQRA and the Regulations with respect to the Project; and

WHEREAS, the Project has been classified as an “Unlisted Action” as defined by SEQRA in 6 NYCRR Part 617.2; and

WHEREAS, the City has decided to undergo an uncoordinated review under SEQRA; and

WHEREAS, pursuant to the Regulations, the City Council has considered the significance of the potential environmental impacts of the Project by; (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the Full Environmental Assessment Form (FEAF) for the Project, including the facts and conclusions in Parts 1, 2, and 3 of the FEAF together with other available supporting information to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of environmental concern;

NOW, THEREFORE, BE IT

RESOLVED that the City Council hereby establishes itself as the Lead Agency for the Project; and

BE IT FURTHER RESOLVED that based on examination of the FEAF and other supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the City Council’s knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City Council deemed appropriate, the City Council makes the following findings and determinations;

- 1) The Project constitutes an “Unlisted Action” (as the quoted term is defined in the Regulations); and
- 2) No significant adverse environmental impacts are noted on the FEAF for the Project and none are known to the City Council.

Therefore, the City Council hereby determines that the Project will not have a significant adverse environmental impact, and the City Council will not require the preparation of a Draft Environmental Impact Statement with respect to the Project; and

BE IT FURTHER RESOLVED, that the Mayor of the City of Mechanicville hereby is authorized to sign Part 1 (page 13) and Part 3 of the FEAF and is directed to file a copy of the SEQRA documents in accordance with the Regulations; and

BE IT FURTHER RESOLVED, that the Mayor of the City of Mechanicville and City Council, together with the City of Mechanicville Attorney and Barton & Loguidice, D.P.C., are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Dennis M. Baker, City Mayor	Voted	Yes/No
Kimberly A. Dunn, Councilwoman	Voted	Yes/No
Jodie A. Gilheany, Councilwoman	Voted	Yes/No
Anthony E. Gotti, Councilman	Voted	Yes/No
Barbara H. McGuire, Councilwoman	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

Dated: September 4, 2019

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville's City Council.

Commissioner of Accounts/ City Clerk

RESOLUTION NO.: 78-19

CITY OF MECHANICVILLE

**RESOLUTION TO AUTHORIZE THE CITY MAYOR
TO SIGN PROJECT-RELATED DOCUMENTS AND
TO AUTHORIZE ADVERTISEMENT OF BID FOR
THE NORTH MAIN STREET PARKING LOT IMPROVEMENTS PROJECT**

WHEREAS, the City of Mechanicville (City) is proposing the North Main Street Improvements Project located in the City of Mechanicville, Saratoga County, New York (Project); and

WHEREAS, the Project requires that an individual be duly authorized by the City to sign all applicable documents related to the Project; and

WHEREAS, the City received notice that grant funds have been awarded in the amount of \$140,000.00 from DASNY known as State and Municipal (SAM) Facilities program for design services and construction of this Project; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Mechanicville City Council hereby authorizes the City Mayor, as the Chief Elected Official, to be signatory authority for documents related to this Project; and

BE IT FURTHER RESOLVED, the City Council approves the contract documents for Contract 1 General Construction – North Main Street Parking Lot Improvements, and authorizes the advertisement of public bid.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Dennis M. Baker, City Mayor	Voted	Yes/No
Kimberly A. Dunn, Councilwoman	Voted	Yes/No
Jodie A. Gilheany, Councilwoman	Voted	Yes/No
Anthony E. Gotti, Councilman	Voted	Yes/No
Barbara H. McGuire, Councilwoman	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

Dated: September 4, 2019

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville's City Council.

Commissioner of Accounts/ City Clerk

**RESOLUTION NO.: 79-19
CITY OF MECHANICVILLE**

**RESOLUTION TO APPROVE THE KEARNEY EASEMENT
AGREEMENT FOR THE SOUTH CENTRAL AVENUE
DRAINAGE IMPROVEMENTS PROJECT
CONTRACT NO. 1 – GENERAL CONSTRUCTION**

WHEREAS, the City of Mechanicville (City) is proposing the South Central Avenue Drainage Improvements Project along South Central Avenue, Main Street, and Green Street in Mechanicville, New York (Project); and

WHEREAS, the Project requires the City to acquire private property easements for the purposes of temporary construction access and perpetual permanent maintenance of drainage improvements; and

WHEREAS, the City and Joseph F. Kearney have prepared a Construction/Maintenance Easement Agreement (Kearney Easement Agreement) related to the private properties owned by Joseph F. Kearney affected by the Project; and

NOW THEREFORE BE IT RESOLVED, that the Mechanicville City Council approves the Kearney Easement Agreement for execution by the City Mayor's signature; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Dennis M. Baker, City Mayor	Voted	Yes/No
Kimberly A. Dunn, Councilwoman	Voted	Yes/No
Jodie A. Gilheany, Councilwoman	Voted	Yes/No
Anthony E. Gotti, Councilman	Voted	Yes/No
Barbara H. McGuire, Councilwoman	Voted	Yes/No

The foregoing resolution was thereupon declared duly adopted.

Dated: September 4, 2019

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville's City Council.

Commissioner of Accounts/ City Clerk

CITY OF MECHANICVILLE

Records

RESOLUTION: 80-19

WHEREAS, The Police Department is in need of a temporary full time police officer; and

WHEREAS, Michael Burgess is a certified police officer and is currently employed as part time police officer in good standing with the Mechanicville Police Department and is willing to start immediately; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire Michael Burgess as a temporary full time police officer, at \$19.38 an hour, effective September 7, 2019 and lasting until December 7, 2019.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BAKER _____

COMMISSIONER DUNN _____

COMMISSIONER GILHEANY _____

COMMISSIONER GOTTI _____

COMMISSIONER MCGUIRE _____

SEPTEMBER 4, 2019