

**AGENDA  
REGULAR MEETING OF THE  
MECHANICVILLE CITY COUNCIL  
SENIOR CITIZEN'S CENTER  
178 NORTH MAIN STREET  
MECHANICVILLE, NY  
MAY 8, 2019**

1. OPEN MEETING: \_\_\_\_\_ P.M.

2. ROLL CALL:

**MAYOR BAKER  
COMMISSIONER DUNN  
COMMISSIONER GILHEANY  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE**

3. PLEDGE OF ALLEGIANCE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON April 10, 2019

MOVED BY:

SECONDED BY:

AYES:

NAYS:

COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE** (the annual MS4 report has been drafted and will be available on the website for review)

**COMMISSIONER DUNN  
COMMISSIONER GILHEANY  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE**

**SUPERVISOR RICHARDSON  
MPD ACTING CHIEF RABBITT  
MFD CHIEF DUNN**

5. Public Comment:

6. RESOLUTIONS:

**RESOLUTION 41-19 Commence Bidding South Central Drainage Improvements Project**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 42-19 Bidding of the water plant control system**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 43-19 Robert Murphy Jr. City Historian**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 44-19 Michael Burgess temporary full time police officer**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 45-19 City Engineer**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 46-19 CDBG Water Engineering Award Resolution**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 47-19 Award the City Parking Lot Construction**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 48-19 Payroll and Vouchers**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 49-19 Budget Transfers**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_



**RESOLUTION #: 41-19**  
**CITY OF MECHANICVILLE**  
**RESOLUTION AUTHORIZING ADVERTISEMENT OF BID FOR THE**  
**SOUTH CENTRAL AVENUE DRAINAGE IMPROVEMENTS PROJECT**

**WHEREAS**, the City of Mechanicville (“City”) is proposing the South Central Avenue Drainage Improvements Project along South Central Avenue, Main Street, and Green Street in Mechanicville, New York (“Project”); and

**WHEREAS**, the City received notice in December 2017 that grant funds had been awarded in the amount of \$1,000,000.00 administered through NYSCHR known as a Community Development Block Grant (CDBG) for this Project; and

**WHEREAS**, the City received notice in June 2017 that NYSDOT Region 1 Office is also providing up to \$180,000 funds for this Project above the awarded CDBG grant funds; and

**WHEREAS**, Barton and Loguidice, DPC has completed the design of Project’s contract documents for Contract 1 General Construction – South Central Drainage Improvements; and

**WHEREAS**, both of the involved funding agencies have reviewed the Project’s contract documents, and have raised no objections to the City putting this Project out to public bid; and

**NOW, THEREFORE, BE IT RESOLVED**, the City Council approves the contract documents for Contract 1 General Construction – South Central Drainage Improvements, and authorizes the advertisement of public bid.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker	_____
Commissioner Kimberly Dunn	_____
Commissioner Jodie Gilheany	_____
Commissioner Anthony Gotti	_____
Commissioner Barbara McGuire	_____

Dated: March 13, 2019

I hereby certify that this resolution was adopted on \_\_\_\_\_ and is recorded in the Meeting Minutes of the City of Mechanicville’s City Council.

\_\_\_\_\_  
Commissioner of Accounts/City Clerk

RESOLUTION NO.: 42-19

WHEREAS THE CITY OF MECHANICVILLE has received funding from New York State Environmental Facilities Corporation (NYS EFC) to complete improvements at the water plant to replace the automated SCADA control system (Supervisory Control And Data Acquisition);

WHEREAS Barton and Loguidice, D.P.C. (B&L) has prepared the contract documents: Contract 2 Water Treatment Plant Improvements;

WHEREAS the contract documents have been approved by New York State Department of Health (NYS DOH) and are ready for public bidding;

WHEREAS THE CITY approves the contract documents and authorizes the commencement of the public bidding process;

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION #: 43-19

WHEREAS the position of City Historian is currently vacant due to the untimely passing of Dr. Paul Loatman Jr.;

WHEREAS, the Mayor has determined that it is in the City's interest to fill the vacant City Historian position;

NOW THEREFORE BE IT RESOLVED, that effective May 9, 2019, the Mechanicville City Council appoints Robert Murphy Jr. as the City Historian with an annual stipend of \$1,350.00.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Dunn \_\_\_\_\_

Commissioner Gilheany \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

May 8, 2019

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 44-19

**WHEREAS**, The Police Department is in need of a temporary full time police officer; and

**WHEREAS**, Michael Burgess is a certified police officer and is currently employed as part time police officer in good standing with the Mechanicville Police Department and is willing to start immediately; **NOW**

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to hire Michael Burgess as a temporary full time police officer, at \$19.38 an hour, effective May 16, 2019 and lasting until August 14, 2019.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION NO.: 45-19

WHEREAS, the City has a variety of Engineering, Planning and Landscape Architecture needs annually, and

WHEREAS, the City does not have sufficient staff to handles these services, and

WHEREAS, the City resolved in Resolution #110-18 to solicit a consultant to be the designated City Engineer, and

WHEREAS, the City advertised via a Letter of Interest for qualifications for a designated City Engineer for years 2019 through 2021, and

WHEREAS, the City received four Letters of Interest from consultants, and

WHEREAS, a committee was formed that reviewed the consultant Letters of Interest, and

WHEREAS, the committee then interviewed all four consultants, and

WHEREAS, the committee recommends that the City enter into an agreement with Barton & Loguidice for City Engineer services, and

WHEREAS, Barton and Loguidice will be stipend \$15,000 per year for day to day work,

**RESOLVED**, that the Mayor is hereby authorized to hire Barton and Loguidice as City Engineer.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION NO.: 46-19

WHEREAS, the City of Mechanicville on March 13, 2019 considered and passed a resolution at its City Council meeting to seek qualifications to select a consultant for the CDBG funded Water Mains Replacement Project. The consultant would provide grant administrative and program delivery services, preliminary design, final design, permitting, bidding, construction administration and construction observation services, and

WHEREAS, the City advertised the solicitation in the local newspaper and a large circulation regional newspaper as required per CDBG program requirements, and

WHEREAS, the City solicited qualified Section 3, Minority Business Enterprises (MBEs) and Woman Business Enterprises (WBEs) per CDBG program requirements, and

WHEREAS, the City received one qualification package from consultants for review and scoring, and

WHEREAS, the City will retain Barton & Loguidice as the consultant for the project, and

**RESOLVED**, that the Mayor is authorized to sign a consulting contract with Barton & Loguidice. The City Council also authorizes the Mayor to sign all documents as required associated with the CDBG funded water project.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION NO.: 47-19

WHEREAS, the City of Mechanicville has received a DASNY SAM grant in the amount of \$125,000 to complete improvements to City land adjacent to the fire station on North Main Street, and

WHEREAS, the City desires to convert the vacant property into a City parking lot, and

WHEREAS, the City has solicited quotes from qualified contractors who are experienced in completing these type of improvements, and

WHEREAS, the City will retain Capital District Services Asphalt Paving LLC for a fee of \$77,500, and

WHEREAS, the total cost is above the initial grant allocation, the City will be receiving additional grant monies thru the same program noted above to offset the contractor additional cost, and

**RESOLVED** that the Mayor is authorized to hire Capital District Services Asphalt Paving LLC, who was the lowest quote.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION NO. 48-19

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

<b>ABSTRACT</b>			
<b>PAYROLL #</b>	<b>16-19</b>	<b>4/18/19</b>	<b>\$ 87,420.91</b>
<b>PAYROLL #</b>	<b>18-19</b>	<b>5/2/19</b>	<b>\$ 90,439.12</b>
			<b><u>\$ 177,860.03</u></b>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 162,566.98
WATER FX FUND	\$ 13,742.23
SEWER G0 FUND	\$ 674,759.51
CAPITAL PROJECTS H0 FUND	\$ 681.94
PAYROLL TA FUND	\$ 177,860.03
<b>TOTAL</b>	<b><u>\$ 1,029,610.69</u></b>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: \_\_\_\_\_ May 8, 2019 \_\_\_\_\_

RESOLUTION No. 49-19

WHEREAS, the Mechanicville City Council adopted their 2019 Annual Budget on December 12, 2018; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2019 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
1,000.00	A0-1620-407	A0-7620-407	Buildings - Repairs & Maintenance	Senior Center - Repairs & Maintenance
5,805.00	A0-1325-431	A0-1325-200	Finance - Software & Licensing	Finance - Equipment
1,000.00	A0-1315-410	A0-1990-400	Contingent Account	Accounts - Contracted Services
42.00	G0-8120-407	G0-8120-404	Sewer - Repairs & Maintenance	Sewer - Insurance
To cover cost of Senior Center Repairs & Maintenance, Finance Equipment, Accounts Contracted Services and Sewer Insurance.				
200.00	A0-5132-402	A0-5132-410	Garage - Materials & Supplies	Garage - Contracted Services
14,000.00	A0-5010-407	A0-8170-407	Highways - Repairs & Maintenance	Street Cleaning - Repairs & Maintenance
100.00	A0-5010-402	A0-1490-411	Highways - Materials & Supplies	DPW - Conference Expense
To cover Garage Contracted Services, Sweeper engine rebuild & DPW Conference Expense.				
357.37	A0-3620-431	A0-3620-409	Safety Inspection - Software & Licensing	Safety Inspection - Repairs & Maintenance
To cover cost to board up vacant buildings.				

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
 Comm. Dunn \_\_\_\_\_  
 Comm. Gilheany \_\_\_\_\_  
 Comm. Gotti \_\_\_\_\_  
 Comm. McGuire \_\_\_\_\_

Dated: May 8, 2019

RESOLUTION NO. 50-19

WHEREAS, the Mechanicville City Council adopted their 2018 Annual Budget on December 13, 2017; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2018 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2680-000	Insurance Recoveries	\$ 1,193

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-3410-407	Fire Department - Repairs & Maintener	\$ 1,193

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: \_\_\_\_\_ May 8, 2019 \_\_\_\_\_

RESOLUTION NO.: 51-19

WHEREAS, the City of Mechanicville has completed a variety of improvements associated with the local train station to date including purchase of the property and building, securing a variety of funding, completion of a master plan, Phase I design and construction of various improvements, and

WHEREAS, the City has decided to continue to improve the train station, and

WHEREAS, the City has decided to submit a 2019 CFA funding application to New York State, and

WHEREAS, the City will retain Barton & Loguidice to complete the funding application for a lump sum fee of \$4,000 as they have been the consultant to date for the City on this project, and

**RESOLVED** that the Mayor is authorized to sign a consulting contract with Barton & Loguidice, subject to City Attorney review of the contract. The City Council also authorizes the Mayor to sign all documents as required associated with the funding application, subject to City Attorney review and recommendation of documents as needed.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Roll Call:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

Dated: May 8, 2019