

**AGENDA  
REGULAR MEETING OF THE  
MECHANICVILLE CITY COUNCIL  
SENIOR CITIZEN'S CENTER  
178 NORTH MAIN STREET  
MECHANICVILLE, NY  
JANUARY 9, 2019**

1. OPEN MEETING: \_\_\_\_\_ P.M.

2. ROLL CALL:

MAYOR BAKER  
COMMISSIONER DUNN  
COMMISSIONER GILHEANY  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE

3. PLEDGE OF ALLEGIANCE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON December 12, 2018

MOVED BY:

SECONDED BY:

AYES:

NAYS:

COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE  
COMMISSIONER DUNN  
COMMISSIONER GILHEANY  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE

CITY ATTY SERBALIK  
SUPERVISOR RICHARDSON  
MPD ACTING CHIEF RABBITT  
MFD CHIEF DUNN

5. Public Comment:

6. RESOLUTIONS:

RESOLUTION 01-19 Roberts Rules of Order

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION 02-19 Building Permit Fee Change

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 03-19 Firefighter Enhanced Cancer Disability Benefits Program**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 04-19 CDBG Agreement**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 05-19 Payroll and Vouchers**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 06-19 Water Treatment Plant Improvements**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 07-19 Christopher Alonzo Full-time dispatcher**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 08-19 Matthew Waldron Resignation**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

**RESOLUTION 09-19 Michael Patterson Full-time Police Officer**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
AYES: \_\_\_\_\_                      NAYS: \_\_\_\_\_

7. NEW BUSINESS:

8. OLD BUSINESS:

9. CLOSE MEETING: Time \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_      NAYS: \_\_\_\_\_

10. EXECUTIVE SESSION: Time \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_      NAYS: \_\_\_\_\_

11. ADJOURNMENT: Time \_\_\_\_\_

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_      NAYS: \_\_\_\_\_

Resolution No.: 01-19

**BE IT RESOLVED**, that the Special Meetings of the City Council may be called by either two Council Members jointly, or by the Mayor, by giving personal written notice of the time and place of said meeting to each of the Council Members at least 24 hours before said meeting, or by giving written notice by mail to each Council Member at least two (2) days before said meeting;  
and

**BE IT RESOLVED**, that Robert Rules of Order be, and hereby adopted for the rules of procedure for the meetings of the City Council of the City of Mechanicville for the year 2019;  
and

**BE IT RESOLVED**, that no ordinances or resolutions shall be introduced to the Council of the City of Mechanicville unless a copy of the resolution or ordinance shall be given to all the Council Members by the Council Member introducing the same at least two (2) days in advance of the introduction, unless all Council Members waive the aforesaid requirements; and

**BE IT RESOLVED**, that the Daily Gazette and The Express be and they are hereby appointed as the official newspapers for the City of Mechanicville for the year 2019; and

**BE IT RESOLVED**, that TD Bank be and is hereby appointed the official bank of the City of Mechanicville for the year 2019; and

**BE IT RESOLVED**, that the City Attorney is to be announced; and

**BE IT RESOLVED**, that Dr. Stephen Sgambati Jr. be and is hereby appointed the Health Official for the City of Mechanicville, on an as needed basis; and

**BE IT RESOLVED**, that Kimberly Dunn is appointed to the position of Registrar of Vital Statistics for the City of Mechanicville for the year 2019; Emilia Foard appointed to the position of Deputy Registrar of Statistics for the City of Mechanicville for the year 2019; and

**BE IT RESOLVED**, that Paul J. Loatman be and is hereby appointed as City Historian for the City of Mechanicville; and

**BE IT RESOLVED**, that Bruce Lynch is hereby appointed as the Emergency Management Coordinator.

**All terms of office to expire December 31, 2019**

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_

Commissioner Dunn \_\_\_\_\_

Commissioner Gilheany \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

Dated: January 9, 2019

RESOLUTION NO.: 02-19

WHEREAS, the building departments permit fees have not been changed since 9/26/2012 and no changes in the fee schedule have occurred since then; and

WHEREAS, many changes in the building codes have been instituted and these changes (inspections and reviews) require substantial increase in the time spent by the department to bring a project to a successful conclusion;

NOW, THEREFORE, BE IT RESOLVED that the attached fee schedule and classification of permits be adopted to bring the building fees in line with the current practices, construction costs and fees being charged by other municipalities.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call:	Mayor Baker	_____
	Commissioner Dunn	_____
	Commissioner Gilheany	_____
	Commissioner Gotti	_____
	Commissioner McGuire	_____

Dated: January 9, 2019

# Permit Fees (EFFECTIVE 1/9/19)

DEMOLITION PERMIT – RESIDENTIAL -- \$100  
COMMERCIAL -- \$150 + \$.15 PER SQ. FT.

RESIDENTIAL NEW CONSTRUCTION -- \$100 + \$.25 PER SQ. FT.  
(1 & 2 FAMILY)

COMMERCIAL NEW CONSTRUCTION -- \$250 + \$.30 PER SQ. FT.

RESIDENTIAL ADDITION & ALTERATIONS -- \$100 + \$.10 PER SQ. FT.  
COMMERCIAL ADDITION & ALTERATIONS -- \$250 + \$.15 PER SQ. FT.

FENCES, SHEDS, GAZEBOS, REPLACING WINDOWS, DOORS,  
PLUMBING, ELECTRICAL -- \$50

BASEMENT ALTERATION, DECK, STAIRS, REPLACING ROOFS, ADDING  
FIREPLACE, FIREPLACE INSERTS, ADDING OR REPLACING WOOD  
BURNING STOVES, ADDING CENTRAL HEATING OR AIR  
CONDITIONERS, GENERATORS (STAND-BY) -- \$75

SWIMMING POOLS – ABOVE GROUND	\$75
INGROUND	\$150
HOT TUBS	\$75

SOLAR PANELS – RESIDENTIAL	\$100
COMMERCIAL	\$200

NEW SEWER CONNECTION -- SINGLE RESIDENCE	\$25
MULTI-FAMILY	\$50
COMMERCIAL	\$75

CERTIFICATE OF OCCUPANCY/COMPLIANCE/CONFORMANCE \$30

STOP WORK ORDER – WITH PERMIT	\$100
WITHOUT PERMIT	MATCH PERMIT FEES

VACANT STRUCTURE REGISTRY FEES -- \$350

**RESOLUTION #: 03-19**

**WHEREAS** effective 1/1/19, Title 9 of the New York State Codes, Rules & Regulations has added a new part 210 for all NYS Volunteer Fire Departments called the NYS Volunteer Firefighter Enhanced Cancer Disability Benefits Program; and

**WHEREAS** it is mandated by New York State that any municipality that has a volunteer Fire Department must provide this coverage for those volunteer firefighters that meet the criteria; and

**WHEREAS** the City must comply with this new regulation and has completed an application to provide this coverage for the qualifying volunteer firefighters of the Mechanicville Fire Department with a premium of \$2,740 for 2019;

**NOW THEREFORE BE IT RESOLVED** that the Mechanicville City Council authorizes and directs the Mayor to enter into the contract to provide this coverage and sign any and all documents required to implement this coverage.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**MAYOR BAKER** \_\_\_\_\_

**COMMISSIONER DUNN** \_\_\_\_\_

**COMMISSIONER GILHEANY** \_\_\_\_\_

**COMMISSIONER GOTTI** \_\_\_\_\_

**COMMISSIONER MCGUIRE** \_\_\_\_\_

**JANUARY 9, 2019**



**RESOLUTION #: 04-19**

**WHEREAS** the City of Mechanicville applied for a grant through the NYS Community Development Block Grant Program (NYS CDBG) for the replacement of water mains; and

**WHEREAS** the City was notified on December 20, 2018 that we have been awarded a grant in the amount of \$750,000;

**NOW THEREFORE BE IT RESOLVED** that the Mechanicville City Council authorizes and directs the Mayor to sign the attached **NYS CDBG PROJECT #718PW133-18** agreement and any and all documents required to allow the City to obtain the grant funds.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**MAYOR BAKER** \_\_\_\_\_

**COMMISSIONER DUNN** \_\_\_\_\_

**COMMISSIONER GILHEANY** \_\_\_\_\_

**COMMISSIONER GOTTI** \_\_\_\_\_

**COMMISSIONER MCGUIRE** \_\_\_\_\_

**JANUARY 9, 2019**

RESOLUTION NO. 5-19

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers  
Contained Within

<b>ABSTRACT</b>			
<b>PAYROLL #</b>	<b>54-18</b>	<b>12/13/18</b>	<b>\$ 93,101.60</b>
<b>PAYROLL #</b>	<b>56-18</b>	<b>12/27/18</b>	<b>\$ 86,481.72</b>
			<b><u>\$ 179,583.32</u></b>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 624,127.33
WATER FX FUND	\$ 65,702.55
SEWER G0 FUND	\$ 14,166.72
CAPITAL PROJECTS H0 FUND	\$ 42,687.21
PAYROLL TA FUND	\$ 179,583.32
<b>TOTAL</b>	<b><u>\$ 926,267.13</u></b>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed  
in order to be paid.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: \_\_\_\_\_ January 9, 2019

RESOLUTION NO.: 06-19

WHEREAS THE CITY OF MECHANICVILLE has been awarded the sum of \$153,000 from the NYS Environmental Facilities Corporation (Grantor) through the Water Infrastructure Investment Act (WIIA) for various improvements at the water treatment plant and

WHEREAS the improvements will be completed in accordance with the 2018 report prepared by Barton & Loguidice and endorsed by the NYS Department of Health (NYS DOH); and

WHEREAS the City previously approved a bond resolution in the amount of \$270,000 for said improvements in the 2018 report; and

WHEREAS the terms of the agreement are acceptable to the City,

**RESOLVED** that the Mayor is hereby authorized and directed to execute the contract and all necessary ancillary documents to effectuate completion of the project, including certifications and reimbursement requests on behalf of the City.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

ROLL CALL:

Mayor Dennis Baker \_\_\_\_\_

Commissioner Kimberly Dunn \_\_\_\_\_

Commissioner Jodie Gilheany \_\_\_\_\_

Commissioner Anthony Gotti \_\_\_\_\_

Commissioner Barbara McGuire \_\_\_\_\_

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 07-19

**WHEREAS**, The Police Department is in need of a full-time dispatcher; and

**WHEREAS**, Christopher Alonzo has experience in this field and is willing to start immediately; NOW

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to hire Christopher Alonzo as a provisional full-time dispatcher, at \$15.81 an hour, effective January 19, 2019.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ROLL CALL: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: January 9, 2019

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 08-19

**WHEREAS**, Police Officer Matthew Waldron submitted a letter of resignation to the Mayor and the Chief of Police; and

**WHEREAS**, Officer Waldron's resignation will take place on January 23, 2019; and

**WHEREAS**, Officer Waldron has served the City of Mechanicville with dedication and distinction; NOW

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Mechanicville accepts the resignation letter from Officer Waldron and thanks him for his service to the residents of Mechanicville.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ROLL CALL: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: January 9, 2019

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 09-19

**WHEREAS**, The Police Department is in need of a full-time police officer; and

**WHEREAS**, Michael Patterson has experience in this field and is willing to start immediately; NOW

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to hire Michael Patterson as a full-time police officer, effective January 19, 2019.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ROLL CALL: Mayor Baker \_\_\_\_\_  
Comm. Dunn \_\_\_\_\_  
Comm. Gilheany \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: January 9, 2019