

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
AUGUST 9, 2017**

1. OPEN MEETING: _____ P.M.

2. ROLL CALL:

**MAYOR BAKER
COMMISSIONER GILHEANY
COMMISSIONER HIGGINS
COMMISSIONER HIPWELL
DEPUTY COMMISSIONER FOARD**

3. PLEDGE OF ALLEGIANCE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING OF JULY 12, 2017

MOVED BY:

SECONDED BY:

ROLL CALL:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE

COMMISSIONER GILHEANY

CITY ATTY SERBALIK

COMMISSIONER HIGGINS

SUPERVISOR RICHARDSON

COMMISSIONER HIPWELL

MPD CHIEF WALDRON

DEPUTY COMMISSIONER FOARD

MFD CHIEF ALONZO

6. Public Hearing on Amendments of Sections 33 and 35 of the City Charter

7. Public Comment:

8. Local Law 17-1

9. Local Law 17-2

10. RESOLUTIONS:

RESOLUTION 43-17 Amendment of Resolution 11-17

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

RESOLUTION 44-17 Water Meter Award

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

RESOLUTION 45-17: Cusack Resolution

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

RESOLUTION 46-17: Payroll and Vouchers

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

RESOLUTION 47-17: Budget Amendment

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

RESOLUTION 48-17: Budget Transfers

Moved by: _____ Seconded by: _____
 AYES: _____ NAYS: _____

11. NEW BUSINESS:

12. OLD BUSINESS:

13. EXECUTIVE SESSION: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

Close Executive Session: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

14. ADJOURNMENT: Time _____

INTRODUCED BY: _____

SECONDED BY: _____

Local Law 2017- 1

WHEREAS, a Public Hearing was conducted on the 9TH day of August 2017 for the purpose of seeking public comment regarding enacting Local Law 2017- 1 authorizing revisions to Section 33 of the City Charter in respect to preparation of the assessment roll,

WHEREAS, such Notice of Public Hearing was properly published in the appropriate newspapers: and

WHEREAS, after Public Hearing, the members of the City Council voted on the adoption of the proposed Local Law as follows:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MECHANICVILLE THAT THE FOLLOWING LOCAL LAW IS HEREBY ENACTED, EFFECTIVE UPON FILING PURSUANT TO LOCAL AND STATE LAW.

§ 33. Preparation of assessment roll.

The Assessor shall cause to be prepared, in manner and form as nearly as may be prescribed by the tax laws of the state, an assessment roll of all property within the City, and the Assessor shall, in addition to the information required by law, state separately the value of the land exclusive of the improvements thereon and the value of the land with the improvements thereon. The valuation date upon which the value of property is established shall be July 1, of the preceding year.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker	_____
Acting Commissioner Emilia Foard	_____
Commissioner Jodie Gilheany	_____
Commissioner Dave Higgins	_____
Commissioner Timothy Hipwell	_____

August 9, 2017

Local Law 2017- 2

WHEREAS, a Public Hearing was conducted on the 9TH day of August 2017 for the purpose of seeking public comment regarding enacting Local Law 2017- 2 authorizing revisions to Section 35 of the City Charter in respect to completion of the assessment roll,

WHEREAS, such Notice of Public Hearing was properly published in the appropriate newspapers: and

WHEREAS, after Public Hearing, the members of the City Council voted on the adoption of the proposed Local Law as follows:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MECHANICVILLE THAT THE FOLLOWING LOCAL LAW IS HEREBY ENACTED, EFFECTIVE UPON FILING PURSUANT TO LOCAL AND STATE LAW.

§ 35. Completion of assessment roll; notice.

The Taxable Status Date shall be first day of March of each year. The Assessor shall complete the assessment roll on or before the first day of May in each year and shall deposit said roll in his/her office and cause to be published in an official newspaper a notice that the assessment roll is completed and on deposit in his/her office and that it may there be examined during the hours said office is regularly open for business during the 10 days next after the publication of said notice, and that the Board of Assessment Review will meet in relation to the assessments of real property on the fourth Tuesday in May of each year. The hours of such meeting as fixed by the Board of Assessment Review. A statement that a publication containing procedures for contesting an assessment is available in the Assessor's office. The Final Assessment roll date will be July 1 of each year.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker	_____
Acting Commissioner Emilia Foard	_____
Commissioner Jodie Gilheany	_____
Commissioner Dave Higgins	_____
Commissioner Timothy Hipwell	_____

August 9, 2017

RESOLUTION NO.: 43-17

WHEREAS AT THE FEBRUARY 8, 2017 CITY COUNCIL MEETING the
Mechanicville City Council adopted Resolution No. 11-17 authorizing a \$1,500
payment to the Mechanicville/Stillwater IDA to be used for the operation of their
Agency;

WHEREAS THE REQUEST FROM THE MECHANICVILLE/STILLWATER IDA is for
\$2,100 for the operation of their Agency;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council amends
resolution No. 11-17 and authorizes a payment of \$2,100 to the
Mechanicville/Stillwater IDA to be used for the operation of their Agency.

Introduced By: _____

Seconded By: _____

Mayor Baker _____
Comm. Gilheany _____
Comm. Higgins _____
Comm. Hipwell _____
Deputy Comm. Foard _____

August 9, 2017

RESOLUTION NO.: 44-17

WHEREAS THE CITY OF MECHANICVILLE PUBLICLY OPEN a bid for new Water Meters for City properties on June 15, 2017;

WHEREAS THE CITY OF MECHANICVILLE RECEIVED (4) four bids for the Water Meters;

WHEREAS THE BIDS THE CITY RECEIVED were reviewed by the engineering firm of Barton & Loguidice to assure that the bids submitted met all of the requirements outlined in the bid specifications;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL awards the bid for the new Water Meters to the firm of Everett J. Prescott, the lowest responsible bidder, for a price of \$159,743.46. The bid award is for the equipment only and does not include installation.

Introduced By: _____

Seconded By: _____

Mayor Baker _____

Comm. Gilheany _____

Comm. Higgins _____

Comm. Hipwell _____

Deputy Comm. Foard _____

August 9, 2017

Resolution No.: 45-17

WHEREAS THE NEW YORK STATE COMPTROLLER'S OFFICE requires the reporting of certain municipal financial audits and;

WHEREAS CUSACK & CUSACK CPA, LLC has submitted a proposal to audit the City's Annual Financial Report Update Documents for the year 2016 for submission and;

WHEREAS THE SERVICES TO BE RENDERED are acceptable for the sums to be paid shall not exceed \$11,800;

THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council authorizes the Mayor to enter into the contract with Cusack & Cusack CPA, LLC to conduct the audit of the City finances for the year 2016.

Introduced By: _____

Seconded By: _____

Mayor Baker _____
Comm. Gilheany _____
Comm. Higgins _____
Comm. Hipwell _____
Deputy Comm. Foard _____

August 9, 2017

RESOLUTION NO. : 46-17

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers
Contained Within

ABSTRACT		
PAYROLL #	28-17 7/14/17	\$ 88,663.13
PAYROLL #	30-17 7/27/17	\$ 96,902.62
		<u>\$ 185,565.75</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 469,388.93
WATER FX FUND	\$ 24,277.17
SEWER G0 FUND	\$ 3,092.33
CAPITAL PROJECTS H0 FUND	\$ -
PAYROLL TA FUND	\$ 185,565.75
TOTAL	<u>\$ 682,324.18</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed
in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
Comm. Gilheany _____
Comm. Higgins _____
Comm. Hipwell _____
Deputy Comm. Foard _____

Dated: _____ August 9, 2017

RESOLUTION NO. : 47-17

WHEREAS, the Mechanicville City Council adopted their 2017 Annual Budget on December 14, 2016; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2017 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-3094-000	State Aid - Grants	\$ 5,000
A0-2680-000	Insurance Recoveries	\$ 31,801
A0-2680-000	Insurance Recoveries	\$ 18,011
A0-2560-000	Street Opening Permits	\$ 95,000

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-3120-200	Police - Equipment	\$ 5,000
A0-3410-407	Fire Dept - Repairs & Maintenance	\$ 31,801
A0-3120-200	Police - Equipment	\$ 18,011
A0-5010-407	Highways - Repairs & Maintenance	\$ 90,000
A0-7110-407	Parks - Repairs & Maintenance	\$ 5,000

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
Deputy Comm. Foard _____
Comm. Gilheany _____
Comm. Higgins _____
Comm. Hipwell _____

Dated: August 9, 2017

RESOLUTION No. 48-17

WHEREAS, the Mechanicville City Council adopted their 2017 Annual Budget on December 14, 2016; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2017 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
5,100.00	A0-5010-407	A0-5010-200	Highways - Repairs & Maintenance	Highways - Equipment
To cover cost of 2 tractors for lawn care.				
320.00	FX-8320-407	FX-8320-408	Source Supply & Pump - R&M	Source Supply & Pump - Training
To cover cost of training for A. Roy.				
100.00	A0-1430-410	A0-1430-401	Civil Service - Contracted Services	Civil Service - Office Expense
To cover cost of office supplies				
500.00	A0-1430-410	A0-1430-200	Civil Service - Contracted Services	Civil Service - Equipment
To cover cost of desk top computer.				

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
 Comm. Gilheany _____
 Comm. Higgins _____
 Comm. Hipwell _____
 Deputy Comm. Foard _____

Dated: August 9, 2017